

St. Agnes School-SCRIP Enrollment Form

Program Rules and Guidelines: Keep these for your reference.

1. The Scrip fiscal year is March 1 through February 28 for each calendar year.
2. One half (50%) of the rebates earned from Scrip program will remain with St. Agnes Home and School and one half (50%) will be applied to your choice of options for the *following* school year.
3. Rebates for tuition credit can ONLY be applied to tuition for the next school year. Your rebate amount will appear on your tuition statement issued from Central Office.
4. Rebates are non-refundable. Rebates earned in excess of tuition due for the immediate following year will remain with the Home and School. If your family leaves the Springfield Catholic Schools for any reason, your accumulated scrip rebates *for tuition* will remain with the Home and School. Rebates earned which were to be directed to another option will still be made as indicated.
5. Check payment must accompany all Scrip orders. Checks should be made payable to St. Agnes Home and School. Scrip payments are not tax-deductible; you receive dollar for dollar value for your purchase. **NO CASH PAYMENTS WILL BE ACCEPTED.** Presto pay option is available through shopwithscrip.com and is not administered by St. Agnes Scrip Program.
6. If your check is returned because of insufficient funds (NSF), you will be charged any related bank charges. After two NSF checks are tendered on your account, your scrip ordering privileges will be limited to money order or Presto Pay through Shopwithscrip.com only.
7. All sales are final. Scrip cards are purchased on your behalf and are not returnable.
8. When you pick up your Scrip purchase, open your order and verify its accuracy. Please contact the Scrip program coordinator immediately if there is a discrepancy. All orders are checked twice for accuracy.
9. Scrip is the same as cash and should be handled accordingly. You take responsibility for your delivery option such as sending scrip home with your student. St. Agnes Scrip program will not be responsible for scrip cards which are lost, stolen or misplaced after delivery to you.
10. Re-enrollment will ONLY be required at the start of each Scrip year if you wish to change your 50% disbursement of rebates earned. **YOU MAY NOT CHANGE HOW YOUR EARNED REBATES ARE DIRECTED UNTIL RE-ENROLLMENT.**
11. The Scrip program may alter order dates due to Holidays and days off school due to weather.
12. Online ordering is the only means to order scrip. Contact the school office for the correct registration code needed to use www.shopwithscrip.com. Registration only occurs once.

Detach here and return to St. Agnes Scrip program. You only need to enroll ONE time.

*Please sign me up to use the Scrip program. Completion of this form indicates my choice for 50% of my earned Scrip rebates. I understand that 50% of my rebates remain with Home and School.

*I agree to abide by the program rules and guidelines stated above.

Please select **ONE** option below. Scrip year is March 1–February 28. **PLEASE PRINT!**

Family Name:	Email:
Mother's Name:	Phone:
Father's Name:	Phone:
Address:	City/zip:
<input type="checkbox"/> Please apply 50% of my earned rebates to my tuition	<input type="checkbox"/> Please apply 50% of my rebate to another SCS family's tuition: (family name)
<input type="checkbox"/> Please apply 100% my earned rebates to H & S	<input type="checkbox"/> Please apply 50% of my earned rebates to St. Agnes Tuition Assistance Fund

Signature _____

Date _____